



Writers' Reserve Grant

Application and Recommendation

Ontario Arts Council
 121 Bloor Street East
 7th floor
 Toronto ON M4W 3M5
 www.arts.on.ca
 info@arts.on.ca

This program runs from
 September 1, 2016 to January 31, 2017

- Please read the Writers' Reserve program guidelines before filling out this form.
- Print clearly. Incomplete or illegible applications will not be accepted.
- If you are using the electronic application form, either print the form and complete it by hand, or complete it on-screen then print it out. To complete on-screen, simply move your cursor to entry spots or tab from one entry spot to the next.
- Make 3 copies of the completed form; send the original plus 2 copies to the publisher-recommender; keep one copy for your files. The publisher will complete and sign all copies, return a copy to you, keep a copy and send one to the OAC.
- The publisher will not return a copy of this form unless you have sent a self-addressed, stamped envelope (SASE).
- A list of recommenders is available from the OAC or on our website.

APPLICATION *To be completed by the writer.*
Please remember to send a copy of your project description and publishing history to the OAC.

APPLICANT NAME *If the application is successful, the cheque will be made out to this name. Co-applicants are allowed for graphic literature projects (in which case the writer and illustrator will share the grant equally).* **Title for correspondence**

- Mr. Ms.
 None Other specify

First name: _____ **Last name:** _____

Full mailing address *for co-applicants, please use this form to provide a primary address, and attach the other address on a separate sheet*

Suite / Apt. / Floor | Number and street name | R.R. # / Postal station

City / Town / First Nation | Province | Postal code

Phone number | Email address

Working title *of the project for which a grant is being requested* | **Grant Request** *(specify an amount from \$1,500 to \$5,000)* | **Publisher – Recommender** *(that you are applying to)*

\$ _____ *Check here only if you wish to be considered for a regional recommendation (see Writers' Reserve Guidelines, page 6)*

Genre *(check one)*

children/young adult fiction graphic literature non-fiction poetry

Checklist *(what to send and where to send it)*

- OAC** **Publisher-Recommender**
- the original plus 2 copies of this form, completed and signed
 - *a project description, no longer than 1 page (see page 2 of this application)
 - *a brief publishing history, no longer than 1 page (see page 3 of this application)
 - up to 10 pages of support material
 - a self-addressed, stamped envelope (SASE)

* **very important** – If you are recommended for a grant and have not sent a project description and publishing history to the OAC, you will **not** receive a cheque.

Authorizing Information and Signature

- I am a professional writer requesting funding to buy time to work on a writing project.
- I am an Ontario resident who has lived in the province for at least a year and will continue to live in Ontario for at least 8 months a year.
- I am a Canadian citizen or permanent resident or have an application pending for permanent resident status and can provide documentation to verify this.
- I am not an employee, editor, editorial board member nor director of the publishing organization from which the recommendation is being sought.
- I am requesting funds for work that is my own.
- I have read the program guidelines and understand and agree with the obligations of a writer and a publisher-recommender under this program.
- I certify that that all the information in this application is true.

Applicant's signature _____ Date _____

RECOMMENDATION FOR GRANT *To be completed by the publisher-recommender.*

Recommended	Grant amount recommended	Not recommended
<input type="checkbox"/> We have reviewed this application. In our opinion, the project meets the criteria for the Writers' Reserve program, and merits support. We agree to be bound by the terms of the program and understand this recommendation is subject to OAC approval.	\$ _____	<input type="checkbox"/> We have reviewed this application and are unable to recommend the project for an OAC Writers' Reserve grant at this time.
Recommender signature _____		Date _____

PROJECT DESCRIPTION

To be completed by the writer.

REMEMBER, please send a copy of this page to the OAC Literature Office.

Applicant name: _____

Working title: _____

BRIEF PUBLISHING HISTORY

To be completed by the writer.

REMEMBER, please send a copy of this page to the OAC Literature Office for our records.

Applicant name: _____

To be eligible to apply you must have at least one professionally published book for which you have a publishing contract and receive royalties OR at least three separately published essays, short stories, poems or other work for which you have received payment.

List your most recent publications:

If you are an active professional documentary or drama writer for non-print media (radio, stage, screen, theatre, etc.) you are eligible if you have at least two recent production credits for which you have received payment.

List your most recent production credits: